

<p><b>NATIONAL REPORT</b> <b>Occupational standards in Slovenia</b></p>
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**PREPARED BY: Urška Marentič**

**National Institute for VET**

*(Center of the Republic of Slovenia for vocational education and training)*

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## **1. Occupational standards in Slovenia**

In Slovenia, VET qualifications can be acquired following the school path (VET system) or the path of recognition of non formal learning (NVQ system). The VET Act connected both systems with introduction of **occupational standards** which represent a learning outcome standard for each qualification that can be acquired in Slovenia. The procedure for the preparation of occupational standards is determined in the Rules on the Standard Classification of Occupations.

Occupational standards are the basic documents for the performance of examinations and the verification of professional qualifications. It is important for them to be clearly, intelligibly and unambiguously written in order to prevent different or wrong interpretations. Therefore, **the methodology for the preparation of occupational standards is prescribed**, which ensures the transparency and comparability of occupational standards.

**We prepared occupational standards on the basis of occupational profile.**

### **1.1. Occupational profile**

**An occupational profile** is a detailed description of work activities performed by workers in a particular occupation. Typical field of work included in a profile are grouped according to the agreed areas of work activities.

*The main sections of the occupational profile elements are defined:*

1. occupation title
2. description of work activities including the following elements:
  - the field of work
  - core tasks
3. level
4. working conditions
5. means of work,
6. products and services
7. personal and psychophysical characteristics
8. the areas of employment

The workplaces which are recognizable in working surroundings and are taken by persons holding an occupation under consideration are also indicated in an occupational profile.

### **1.2. Occupational standards**

**An occupational standard** defines professional competences, knowledge and skills necessary for a particular profession or set of responsibilities.

Occupational standards include the following elements:

1. occupational standard title
2. level
3. professional competences;
4. description of the vocational standard including the following elements:
  - the field of work
  - core tasks
  - professional skills and knowledge

### **2. Comparison with the examples**

From the presentation of the Occupational standards in Slovenia in this report, can be seen that our methodology of preparing the occupational standards is similar methodology that was used in given examples.

In Slovenia, for each qualification in the field of VET we also first prepare occupational profile, which has similar elements, but in our case the elements are not so detailed described. In particular, we describe in occupational profile typical work activities, but no detailed core work process. Then, in preparation of occupational standards, we define competences, skills and also knowledge. In given examples defining of knowledge is missing.

As it was mentioned in the report of WP 7, the Institute of the Republic of Slovenia for Vocational Education and Training prepared methodology for preparing occupational standards. Then the methodology is determined by the Council of Experts of the Republic of Slovenia for Vocational and Technical Education on a proposal from Sector committees for occupational standards. The national methodology represents a uniform basis for all occupational standards.